



## Third Grade Eye Exam Guidelines for ODs

1. The official program will run from May 2018 through July 31, 2018. You may extend the dates you see patients, if you wish.
2. The number of patients you elect to see is up to you. If you set a number and have patients calling who exceed that number, please ask them to call the Vision Foundation at 601-572-0845 and we will work to find another doctor to see them.
3. Please make sure your office staff are aware you are participating in this program.
4. You may file on any insurance or CHIPS or other program to cover the cost of the exam and the materials. You may ask the parent or guardian to pay out-of-pocket expenses, but if the adult is not able to cover these costs, we ask that you work with the family. Some doctors have told us they use local donors to assist in defraying these costs or you may contact us at the Mississippi Vision Foundation at 601-572-0845.
5. We are requiring that parents bring in the letter they received indicating their child will need to retake the reading exam. YOU MAY REQUIRE additional identification, if you wish, but please make sure the parents know what you are requiring when they make the appointment.
6. Please appoint someone in your office to complete a simple line-item form that we will use to collect data on the results of these exams. Each form contains about 20 lines and you will only need to complete one line per patient for our purposes. We are again working with Dr. Glen Steele to analyze our data and the results of the exams will be presented next spring to the College of Optometrists in Vision Development (COVD) conference as well as to the Miss. Department of Education and the Miss. Legislature.
7. If you need the MOA to provide lenses, please follow the steps below:
  - a. For uncut lens, email Jerry Ann Himes at [jerryann.himes@zeiss.com](mailto:jerryann.himes@zeiss.com) and include a ship to address.
  - b. If you need the lens to be edged, mail to:  
Jerry Himes, 212 South Park, Jackson, MS 39211
8. For frames, contact the MOA office at 601-853-4407 or the MVF at 601-572-0845.
9. For children with no coverage or if a parent/guardian cannot pay the co-pay, please get in touch with the Mississippi Vision Foundation at 601-572-0845.